

**UNITED STATES DISTRICT COURT
EASTERN DISTRICT OF KENTUCKY
PROBATION OFFICE**



**Warren G. "Butch" Little II
Chief U.S. Probation Officer**

Travel Request

At least ten days prior to your planned travel date, this form must be completed and submitted to the Probation Office via email, text, fax or in person:

Client Name: _____ **Date of Request:** _____

Reason for Traveling: _____

Destination: _____ **Destination Phone:** _____

Lodging Accommodations Address (if overnight): _____

Date Leaving: _____

Date Returning: _____

Person(s) Traveling with: _____

Travel Vehicle (color, year, make, model & owner): _____

Cell phone number: _____

You are required to contact your officer of the Probation Office upon your return to the district.

You will be informed of the travel approval or denial.

If there are any questions, please contact your Probation office.

Ashland - Phone: 606-329-0339 Fax: 606-329-1050
Covington - Phone: 859-392-7934 Fax: 859-392-7940
Frankfort - Phone: 502-227-4667 Fax: 502-875-0136
Lexington - Phone: 859-233-2646 Fax: 859-233-2496
London - Phone: 606-877-7920 Fax: 606-877-7925
Pikeville - Phone: 606-437-6320 Fax: 606-432-0955